

# THE REGIONAL REVIEW



WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

March 2010

## Officer Jeff Eddy Named 2009 Instructor of the Year

By Leanna Bidinger, DTS Administrative Assistant

The WSCJTC awarded the 2009 Instructor of the Year Award to TAC Officer Jeff Eddy. Officer Eddy is from the Renton Police Department and has been a TAC officer at the Basic Law Enforcement Academy (BLEA) for five years.

Officer Eddy was nominated by two of his peers, including the BLEA Commander. Officer Eddy has been instrumental in the development of the PBL curriculum that the BLEA has implemented. He worked closely with fellow TAC Officer Deputy Seth Grant, of the King County Sheriff's Office, to pilot the PBL for BLEA Session 625. Officer Eddy has led the efforts in transition to the new curriculum and has shown dedication and excellence as an instructor.

Officer Eddy's keen intellect and mentoring skills make him an instructor that is frequently sought out to answer questions from students and agencies throughout the state. He has always been one to jump in and help a colleague solve a problem or offer solutions.

Officer Eddy's contract with the BLEA recently ended; therefore, he has returned to the Renton Police Department. He will be greatly missed.

Congratulations Officer Eddy and thank you for your dedicated service!



### ~ Honorable Mention ~

Also nominated for the 2009 Instructor of the Year Award were:  
Paul Dudley, Defensive Tactics for the Basic Law Enforcement Academy  
Allen Gill, Defensive Tactics for the Basic Law Enforcement Academy  
Mike Prim, Instructor Development Program  
David Smailes, BAC Instructor  
Jeff Slotnick, Private Security Certified Firearms Instructor

# Development, Training, and Standards (DTS)

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## Tips for Training Managers

By Lee Brandt, North Central Regional Training Manager

### I'd like to have a training/employment listing posted — How do I submit that?

Submissions of posting for our employment page (<https://fortress.wa.gov/cjtc/www/employment/index.htm>) or training index ([https://fortress.wa.gov/cjtc/www/training/training\\_index.html](https://fortress.wa.gov/cjtc/www/training/training_index.html)) should be sent electronically to your regional training manager. Additionally, let your regional training manager know when a posting should be removed (class cancelled, position, or class filled). Most additions and changes can be made within 48 hours.

For employment postings, you may provide your announcement within an email's text. Keep your announcement as short as possible. Include contact information, details for the posting, and any web links or closing dates.

For classes, submit a *complete* announcement in either Word or PDF format. Include all event information *as well* as a contact person and how a person should register. A more complete listing description can be found at: <https://fortress.wa.gov/cjtc/www/classes/How To/How to Submit Training.htm>.

### I sent in an application, but haven't heard anything back — What should I do?

Effective February 2010, the DTS Division's Registrar Office is sending out status notifications for *classes we register*, via **email four weeks prior to the start of the class**. If you do not receive your status notification email, please send an email to [registrar@cjtc.state.wa.us](mailto:registrar@cjtc.state.wa.us), so we can assist you.

### Change to First Level Supervision #4125

As of March 1, the 40-hour classroom First Level class will be open to those that already hold the position of supervisor. Those on promotional lists or not yet supervisors can take the new pre-supervisors course that is coming soon. See announcement below.

### New Pre-Supervisory Class Posted!

The WSCJTC will pilot a new pre-supervisory course. This course is designed to acquaint the prospective supervisor with an awareness of the demands and functions of the world of supervision. Four pilots will be held in the coming months. It is expected that this course will be priced at approximately \$250/student once regularly scheduled.

### In-Service eLearning and Non-Law Enforcement Logins

The WSCJTC receives many applications for In-Service eLearning logins from applicants that are not Washington State law enforcement officers. These applications will be denied.

Currently, we only offer In-Service (short) eLearning sessions for Washington State law enforcement officers. Washington State certified peace officers are mandated to meet the in-service training requirements of WAC 139-05-300; our In-Service eLearning system was created specifically to assist individuals and agencies to meet these requirements. The content has not been designed for other audiences and contributing agencies have given us permission to use their materials under only these parameters.

In the future, workload and budget allowing, we hope to include other criminal justice personnel within their own eLearning curricula.

### I sent in an application for an officer, but it was returned because WSCJTC files indicate the applicant is employed by another agency; how do I update this officer's employment status?

*(This tip applies to certified peace officers only.)*

Due to the Certification process, all applications received that show a person does not work for the agency listed in the records/registration system cannot be processed. The application will not be processed until records have been updated.

# Development, Training, and Standards (DTS)

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## Continued: Tips for Training Managers

By Lee Brandt, North Central Regional Training Manager

WAC 139-05-200(3) and RCW 43.101.135 require a law enforcement agency to submit a Notice of Officer Hire/ Separation Form within 15 days of when an officer is either hired or ends employment (for any reason) with an agency. Submission of this form allows us to update employing agency information on a certified peace officer and allows us to process your application for training without further delay. Forms are available on the Officer Certification page of our website.

If you would like a specific question answered in the “Tips for Training Managers,” please email them to Lee Brandt at [lbrandt@cjtc.state.wa.us](mailto:lbrandt@cjtc.state.wa.us).

## Private Security/Private Investigator/Bail Bond Recovery Agent Armed Certification

By Rachelle Parslow, Registrar Supervisor

During 2009 the Armed Certification Program updated all curricula and the student study guide to make initial armed certification training consistent for all instructors. Program staff held PowerPoint curriculum workshops to update instructors on the new curriculum and each were provided their own curricula to take out and use in the field.

In 2009 the PS Shotgun Instructor Recertification class was held as part of the normal certification and recertification classes for instructors. In 2010 a new PS Rifle Instructor Recertification class will be offered to recertify current PS rifle instructors. All of the classes for 2009 were held offsite to assist instructors with more economical options since PS Certified Firearms Instructors are in Washington, Alaska, Idaho, Montana, and Oregon.

The 2009 Private Security Firearms Instructor classes were held at the following locations:

- WA State Patrol Academy, 2 classes
- Spokane Police Training Center, 2 classes
- Tacoma Police Firing Range, 3 classes
- Monroe Police Department Range, 1 class
- Wade’s Indoor Range, Everett, 1 class
- Kitsap County, 2 classes

***Thank you agencies for hosting these training classes!***

The new instructor schedule for 2010 is now posted. Law enforcement personnel interested in instruction for Private Security/Bail Bond Recovery should visit the Private Security page on the website for more information.

Initial armed certification counts continue to be consistent and will rise as more and more private security, investigation, and bail bond recovery positions open in the private sector.

2007 Initial Armed Certifications	2008 Initial Armed Certifications	2009 Initial Armed Certifications
496 PS guards/private investigators 22 bail bond recovery agents	497 PS guards/private investigators 17 bail bond recovery agents	451 PS guards/private investigators 56 bail bond recovery agents

The program uses the WSCJTC website to educate the public, and the program staff members regularly attend agency stakeholder meetings and educate the industries on changes to WACs and RCWs. If you have any questions or need further information about the Private Security/Bail Bond Recovery Agent Armed Certification Program, please contact the Registrars’ Office at [registrar@cjtc.state.wa.us](mailto:registrar@cjtc.state.wa.us).

# Development, Training, and Standards

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## Changes in Trainings Offered

By Lee Brandt, North Central Regional Training Manager

Like most agencies, the WSCJTC is currently challenged by limited resources. Decreased funding requires us to reduce the variety of classes offered and level of tuition assistance available. The Development, Training, and Standards Division (responsible for post-academy training) has prioritized our services and implemented a more cost effective and needs based method of course delivery.

Consistent with available funding, our new post-academy training model will allow us to continue to offer “core” classes, most of which are “sponsored,” while some are currently classified as “recognized”:

- Psychomotor Skills (EVOC, Firearms, and Defensive Tactics currently sponsored)
- Legislatively Mandated classes (Leadership and Child Abuse currently sponsored)
- Courses supported through grants or legislative funding (Clandestine Labs)
- Classes supported financially through partnerships with other entities (FBI, FLETC, and some other currently recognized classes)
- Courses supporting internal policy and processes (Instructor Development courses)
- Sole-provider/Washington State law dependent courses (Property Room Management and other currently recognized classes)

Many of the other classes previously offered by the WSCJTC will still be available; some will be adapted to web-based or a hybrid of web-based/classroom delivery.

The WSCJTC no longer has the resources to manage logistics or financially subsidize classes where we do not own the curriculum or manage the instructors. (In the past, a number of these classes were delivered via contracts with individual subject matter experts, fully paid by the WSCJTC.) However, since agencies may still wish to offer these courses, we will assist by providing contracting information (instructor contacts, templates, guidelines, and recommendations) so agencies can contract directly with course providers to obtain the training – but without the state’s direct support or financial assistance. Regional training managers will continue to be available to offer assistance to agencies as they plan classes.

### Our New Model – Four Levels of Support

Classes you see listed on our website will soon be categorized as follows:

**Sponsored** – The WSCJTC develops and controls the curriculum for these courses, provides certified instructors, and is responsible for all logistical arrangements (including the training site and course materials). Course attendance will appear on the student’s WSCJTC training record. Registration is completed by the WSCJTC Registrars’ Office.

**Curriculum** – The WSCJTC is in the process of developing and collecting curricula to make available to agencies so they can conduct their own trainings. The hosting agency will be responsible for all course preparation and arrangements including instructors, location, materials, and registration. Registration is completed by the hosting agency and course attendance will **not** appear on the student’s WSCJTC training record. At the present time (March 2010), we have the following curricula available:

- RADAR/LIDAR
- Missing Persons

**WSCJTC Hosted** – These courses are conducted in agreement with established training partners (for example: FBI, FLETC, WACO, LEIRA). The WSCJTC provides some form of logistical support (such as providing the training site/classrooms and/or printing course materials), but is not responsible for the curriculum or instructors. Registration may be completed by either the WSCJTC Registrars’ Office or the outside entity (check the course description for registration instructions). Course attendance will only appear on the student’s WSCJTC training record when registration is processed by the WSCJTC.

# Development, Training, and Standards

## Changes in Trainings Offered

By Lee Brandt, North Central Regional Training Manager

**Non-sponsored** – These courses are conducted by an outside entity. The WSCJTC does not provide curriculum, instructors, logistical support, or registration. They are listed as a service for our clients and the content of the course, as well as any recommendations or opinions presented, are the sole responsibility of the individual presenters or organization presenting the training. Course attendance will not appear on the student's WSCJTC training record. Registration is completed by the outside entity.

What level of support will WSCJTC manage and/or provide for a given category of class?

Support/Category	Sponsored	Curriculum	WSCJTC Hosted	Non-Sponsored
Lesson Plans either developed or provided	✓	✓	✗	✗
Instructors	✓	✗	✗	✗
Location	✓	✗	*	✗
Materials	✓	✗	*	✗
Registration	✓	✗	*	✗
Attendance on WCJTC Record	✓	✗	Yes, if registration is completed by WSCJTC	✗
Advertized on Website	✓	Yes, upon request from hosting agency (thru Regional Training Manager)	✓	Yes, upon request from hosting agency (thru Regional Training Manager)

\* Responsibility for class location, materials, and registration determined in conjunction with our partners.

In the future, you will be able to link from our website descriptions of the first three categories to lists containing class titles.

### How to Host Classes No Longer Supported by WSCJTC

If you would like to host a class no longer listed as supported and subsidized by the WSCJTC, contact your regional training manager. We are collecting relevant information from current instructors and will make this available so that you can make your own arrangements directly with them. Eventually, information on how to host these and other classes will be included on our web pages.

Once an agency has arranged a class directly with the instructor(s), you may contact your regional training manager to request that the WSCJTC advertize the course on our website.

Please note that WSCJTC does not endorse or recommend any particular training provider(s).



# Basic Law Enforcement Academy

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## Welcome to Assistant Commander Heinzen

Sergeant Rachelle Heinzen of the Snohomish County Sheriff's Office (SCSO) was born and raised in Snohomish County.

She graduated from Lakewood High School in 1991. She then graduated from Central Washington University in 1997 with a Bachelor of Arts and Science degree in Law and Justice.

She was hired by Snohomish County Sheriff's Office in 1997 and has held the following positions:

- Patrol Deputy
- Field Training Officer (FTO)
- Marine Patrol
- Property Crimes Detective
- School Resource Deputy
- Sergeant in 2005
- Patrol Sergeant and FTO Sergeant
- Training Sergeant (managed training unit and responsible for Organizational Development Division)

Sergeant Heinzen is married, and her husband is also a Sergeant with the SCSO. They do not have any children; however, they have a Rottweiler named Sarge. Her outside activities include: triathlons, riding her Harley Davidson, traveling, cooking, and spending time with family.

**Phone:** 206/835-7331

**Email:** [rheinzen@cjtc.state.wa.us](mailto:rheinzen@cjtc.state.wa.us)



## Farewell to Assistant Commander Phillips

Sergeant Rich Phillips returned to the Washington State Department of Fish and Wildlife (WDFW) after two years as the Basic Law Enforcement Academy's Assistant Commander.

Prior to being the Assistant Commander, Rich has taught at the WSCJTC since 1986, some of his assignments have been BLEA/Police Corps TAC from 2003-2005, BLEA DT Instructor from 2007 to present, and a Defensive Tactics Master Instructor.

Sergeant Phillips has worked for the WDFW since 1980. Prior to being the Assistant Commander of the BLEA, his last assignment was as the Marine Sergeant of the Central Puget Sound Region.

Sergeant Phillips will be truly missed!

# Basic Law Enforcement Academy

## Firearms Program

By Commander Caldwell with input from Program Manager Bob Bragg and Firearms Training Manager Bob Cecil

Many agencies have contacted the WSCJTC seeking information regarding Firearms Instructor Certification. To clarify, the WSCJTC currently ONLY certifies individuals who act as instructors for its programs. That process, referred to as the Instructor Certification Program (ICP), involves completion of the related specialized subject matter course(s) (i.e. firearms, C/DT, Instructor Development, etc.) and completion of the attendant paperwork and apprenticeship program(s). It should be understood that the ICP process was developed solely and specifically to track only those who teach for the WSCJTC. As a part of the ICP requirements, individuals must attend periodic recertification in the specialty areas noted above. The requirements for ICP are based on our perceived needs and should not be construed to apply to agency individuals who do not teach for the WSCJTC.



While agencies are free to follow the WSCJTC's practices, currently there are no statutes, WACs, or mandates that require an agency to follow these guidelines. It is left up to each individual agency to develop and follow their "best practices", policies, and procedures surrounding in-house instructors.

In the past, expiration dates appeared on some certificates of completion issued to students who completed firearms instructor courses. However, since the WSCJTC had no formal certification program, these expiration dates were not tracked and no action was taken for those who did not attend update or refresher courses. Absent a formal certification program, the expiration dates no longer appear on the Certificates of Completion issued to those instructors that successfully complete WSCJTC Firearms Instructor Courses.

Officers graduating from the Handgun Level 1 Instructor Course are encouraged to attend an update or refresher course every three years. The motivation for this is threefold; to ensure, first, that the firearms instructors remain proficient, or at least remain at the same level with respect to their manipulation and marksmanship skills they demonstrated when they passed the Handgun Level 1 Course initially, and second, to provide graduates with updates with respect to legal or use of force issues, and finally, introduce instructors to new techniques or information specific to their discipline. The logical premise drawn from this was that knowledgeable and skillful instructors produce officers that are more competent.

In summary, the WSCJTC has no certification/decertification program for firearms instructors and there is no legislative action creating "State Standards" to establish firearms instructors' competency. Therefore, agencies have no statutory requirements governing firearms instructor qualifications or their level of competency. Addi-

tionally, there are no statutes governing in-service firearms training or firearms proficiency. Although the WSCJTC will not be adopting a certification program in the immediate future, we will continue to offer firearms instructor updates. These updates will also include, as an addendum, rifle and shotgun components. Individual Certificates of Completion will be issued for each weapon, but will no longer have expiration dates.



## Upcoming Academies

### LAW ENFORCEMENT

BASIC				
SESSION	SELECTION DATE	PAT DATE	START DATE	GRAD DATE
663 (Burien)	02/17/2010	03/03/2010	03/16/2010	07/21/2010
664 (Burien)	CANCELLED DUE TO LOW ENROLLMENT			
665 (Burien)	03/31/2010	04/14/2010	04/27/2010	09/01/2010
667 (Burien)	04/27/2010	05/12/2010	05/25/2010	09/30/2010
668 (Burien)	05/19/2010	06/03/2010	06/16/2010	10/21/2010
669 (Burien)	06/09/2010	06/23/2010	07/07/2010	11/11/2010
670 (Burien)	07/14/2010	07/28/2010	08/09/2010	12/16/2010

### EQUIVALENCY (Online)

SESSION	SELECTION DATE	PAT DATE	START DATE	GRAD DATE
0090-3	04/05/2010	N/A	05/10/2010	07/09/2010
0090-2	08/16/2010	N/A	09/20/2010	11/19/2010

### CORRECTIONS

#### CORRECTIONS OFFICERS ACADEMY (COA)

SESSION	SELECTION DATE	PAT DATE	START DATE	GRAD DATE
410	CANCELLED DUE TO LOW ENROLLMENT			
411	N/A	04/28/2010	05/03/2010	05/28/2010

#### JUVENILE RESIDENTIAL COUNSELOR ACADEMY (JRCA)

SESSION	SELECTION DATE	PAT DATE	START DATE	GRAD DATE
N/A	N/A	N/A	05/03/2010	05/14/2010

#### JUVENILE SERVICES ACADEMY (JSA)

SESSION	SELECTION DATE	PAT DATE	START DATE	GRAD DATE
1035-2	N/A	N/A	04/05/2010	04/16/2010



## What Did They Do Wrong?

By Doug Blair, Certification Manager

**Officer A** was involved in a DV assault between his estranged wife and her new boyfriend. Police were called and Officer A was arrested and charged criminally. As a result, Officer A was terminated, and the WSCJTC moved to revoke his certification for committing a crime which disqualified him from the legal right to possess a firearm under state or federal law. Officer A was given the opportunity for a hearing; however, he defaulted and his certification was revoked.

**Officer B**, while on duty, served a citizen with a No Contact Order. To avoid revealing to a supervisor the fact that he had socialized with the family and the subject of the No Contact Order, the officer provided a false location on the return of service. His radio log and officer notebook also contained the incorrect location of where the order was served. The officer signed the return and returned it to the court with the incorrect information. It was signed under penalty of perjury, and the officer's actions amounted to conduct that would constitute a crime (False Swearing) committed under the color of authority, a violation under disqualifying misconduct. Officer B's employment was terminated. A hearing was held, and the panel revoked the officer's certification.

**Deputy C** was charged with DV. His employment was terminated, and he was convicted of the crime. Following the criminal proceedings, he was given the opportunity for a hearing. Deputy C defaulted and his certification was revoked for disqualifying misconduct, conviction of a crime which disqualifies a Washington citizen from the right to possess a firearm under state or federal law.

**Officer D** was involved in a DV assault. He resigned his employment in lieu of termination. The WSCJTC filed an action to revoke Officer D's certification based upon conviction of a crime which disqualifies a Washington citizen from the legal right to possess a firearm under state or federal law. Officer D declined the hearing, and his certification was revoked by default.

**Officer E** resigned in lieu of termination for providing false and misleading statements to a public servant. During an internal interview, Officer E provided false statements about his contact with a person during the time a No Contact Order was in effect. Officer E was also being investigated for DV assault 4<sup>th</sup> degree. Officer E was afforded the opportunity for a hearing and defaulted. His peace officer certification was revoked.

**Officer F** resigned in lieu of termination for making false or misleading statements to officers during an internal affairs interview. Officers were investigating a complaint from a citizen regarding inappropriate actions by the officer. Officer G's resignation was accepted in lieu of his termination for disqualifying misconduct, which was conduct in violation of Evidence Rule 609(a). The officer was provided notice and chose to not request a hearing. His certification was revoked by default.

**Officer G** resigned in lieu of termination for statements he made during an internal affairs interview. Officer G provided several false statements concerning actions he did or did not take while acting as an FTO. In addition to the false statements, the officer's incident reports contained untruthful statements. When confronted with the findings, Officer G chose to resign in lieu of termination. The officer was afforded the chance for a hearing; however, the officer defaulted. His certification was revoked for providing false or misleading statements to a public servant.

**Officer H** resigned in lieu of termination for disqualifying misconduct. The conduct involved false and misleading statements made by the officer during an internal investigation regarding a complaint from a co-worker about the officer's conduct. Probable cause was found that the officer resigned in lieu of termination, and that the officer's actions amounted to disqualifying misconduct. The officer defaulted on the hearing, and his peace officer certification was revoked for cause.



# Administration

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## WAC Rule Review

By Sonja Hirsch, Rules Coordinator

### ADOPTED RULE CHANGES

#### **NEW: Chapter 139-07 WAC Conditions of employment**

Chapter 139-07 WAC: WAC 139-07-010 Psychological Examination, WAC 139-07-020 Psychological Examination Requirements, WAC 139-07-030 Report of Psychological Examination – Requirements, and WAC 139-07-040 Report of Psychological Examination – Use by More than One Agency.

**Purpose:** Those who will be affected are persons seeking employment as a fully commissioned peace officer or a fully commissioned reserve law enforcement officer as required under RCW 43.101.080(19); peace officers and reserve law enforcement officers hired after July 24, 2005; and peace officers whose certification has lapsed as a result of a break in service in excess of twenty-four consecutive months as a fully commissioned peace officer under RCW 43.101.125 as required by RCW 43.101.105(2).

#### **Reason supporting proposal:**

This rule is the result of legislation passed in the form of HB 1324 and SB 5157 requiring the Washington State Criminal Justice Training Commission to set the standard for conducting pre-employment psychological examinations for peace officers and reserve law enforcement officers. Setting this standard in WAC will provide a minimum standard for psychological examinations. This standard does not currently exist in Washington State.

**Effective date: April 10, 2010**

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### PROPOSED RULE CHANGES

#### **WAC 139-05-205 Administrative Exemption**

**Hearing date: June 9, 2010, at 10 AM**

**Location: WSCJTC , Room E-154**

On January 1, 2002, Peace Officer Certification went into effect. One of the requirements for a person to be certified as a Washington State peace officer or tribal law enforcement officer is to complete the Basic Law Enforcement Academy or the Basic Law Enforcement Equivalency Academy. WAC 139-05-205 allows persons who are the heads of law enforcement agencies with ten (10) or more commissioned law enforcement officers to be exempt from this training. This action waives the training requirement, but does not allow the person exempted to enforce the laws of the state of Washington and does not authorize the exempt person to be a certified peace or tribal law enforcement officer. WAC 139-05-205 is in conflict with the certification requirements and is no longer necessary. WAC 139-03-030 allows an agency to request an exemption, waiver, extension, or variance from the rules set by the WSCJTC and is still available to be used for such purpose.

The Commission will request the entire WAC section be repealed.

Executive Director

Michael D. Parsons, Ph.D.

Deputy Director

Debbie Mealy, Ph.D.

Special Projects

Al Isaac, Manager

Basic Law Enforcement Academy

Commander Rex Caldwell

Asst. Commander Rachelle Heinzen

Corrections Division

Pam Clark, Manager

DTS Division

Steve Lettic, Manager

Facilities Division

Wes Anderson, Manager

Program Administration

Greg Baxter, Manager

Financial Services

Brian Elliott, Manager

## Chief For a Day

The Washington State Criminal Justice Training Commission will host this year's Chief For a Day celebration on **Wednesday, August 18.**

The sponsoring agencies are:

- ♥ Bainbridge Island PD
- ♥ Black Diamond PD
- ♥ Bothell PD
- ♥ Clark Co. Sheriff's Office
- ♥ Ferndale PD
- ♥ Fircrest PD
- ♥ Kitsap Co. Sheriff's Office
- ♥ Lacey PD
- ♥ Lake Stevens PD
- ♥ Mukilteo PD
- ♥ Pierce Co. Sheriff's Office
- ♥ Port of Seattle PD
- ♥ Port Orchard PD
- ♥ Redmond PD
- ♥ Stillaguamish PD
- ♥ Sumner PD
- ♥ Tacoma PD
- ♥ Tulalip Tribal PD
- ♥ University of WA PD
- ♥ WA Dept. of Fish & Wildlife
- ♥ Washington State Patrol



**CHIEF FOR A DAY**  
**AUG 18TH 2010**

Is about celebrating the lives of children who have been diagnosed with a life threatening illness.

For more information contact Sonja Hirsch 206.835.7372  
19010 1st Avenue South, Burien, WA, 98148

## The Search Begins!

Be on the lookout for our 2010 Instructor of the Year! Instructors to be nominated for this award can be contract staff who teach for BLEA, Corrections, or post-academy courses. Instructors nominated should be standouts in their fields, embody the mission and vision of the WSCJTC.

To nominate someone simply submit in writing the reason behind the nomination and why that person stands out among the many that instruct for the WSCJTC. Please send all nominations to Steve Lettic at [slettic@cjtc.state.wa.us](mailto:slettic@cjtc.state.wa.us) or Leanna Bidinger at [lbidinger@cjtc.state.wa.us](mailto:lbidinger@cjtc.state.wa.us).

Tentative Agenda:

- 10:30 AM: Arrival of the Motorcade
- 11:00 AM: Opening Ceremony (Auditorium)
- 12:00 PM: Lunch (Cafeteria)
- 1:00 PM: Outside Demonstrations/Presentations

### QUESTIONS?

**Event Coordinator:** Contact Sonja Hirsch at 206/835-7372 or [shirsch@cjtc.state.wa.us](mailto:shirsch@cjtc.state.wa.us) if you have general questions about the event, would like to make a donation, have questions about the children, etc.

**Motorcade Coordinator:** Contact Lynnwood Police Sgt. Wayne Davis at 425/754-2136 or [waynedavis@ci.lynnwood.wa.us](mailto:waynedavis@ci.lynnwood.wa.us) if you would like to know the motorcade route or are interested in participating in the motorcade.

**Food/Beverage Coordinator:** Contact Tisha Ehret at 206/835-7299 or [tehret@cjtc.state.wa.us](mailto:tehret@cjtc.state.wa.us) if your organization would like to provide food and/or beverages for the event.

**Outside Demonstration/Presentation Coordinator:** Contact Rachelle Parslow at 206/835-7346 or [rparslow@cjtc.state.wa.us](mailto:rparslow@cjtc.state.wa.us) if your agency would like to provide an outside demonstration.

\* Look for more information in the May issue!